



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

02 October 2025

DIVISION MEMORANDUM
No. 694 s. 2025

NOTICE OF ISSUED APPOINTMENTS FOR THE MONTH OF SEPTEMBER 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In compliance with **Civil Service Commission Memorandum Circular No. 24, s. 2017**, Omnibus Rules on Appointment and Other Human Resource Actions, this office announces to the field the appointments issued for the month of **September 2025**.
2. Attached is the list of appointments issued to the personnel, with positions indicated opposite their names.
3. For information and guidance.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
Reference: CSC MC No. 24, s. 2017
To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT

OSDS Personnel Unit – notice of issued appointments for the month of september 2025
PERPDCPQ-001963/October 1, 2025



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REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

NOTICE OF ISSUED APPOINTMENTS FOR THE MONTH OF SEPTEMBER 2025

In compliance with CSC MC 24, s 2017 of the 2017 Omnibus Rules on Appointment and Other Human Resource Actions, please be informed of the appointments issued to the following personnel to the position indicated opposite their names:

No.	Name	Position	Salary Grade	Date of Appointment	School/ Office Assignment	Nature of Appointment
1	BAGANGAN, MA. ZARINA ABREHAN	ADMINISTRATIVE OFFICER II	11	September 1, 2025	KATIGAN ES & TALOLONG IS	PROMOTION (transfer from LGU)
2	BARREDO, DIONISIO JR. BALLATAN	TEACHER II (SHS)	12-5	September 1, 2025	BANHS	TRANSFER
3	CABAÑERO, MARIEL CONTRERAS	TEACHER I	11-3	September 1, 2025	ELEMENTARY	TRANSFER
4	CABILE, JOAN CABUYAO	ADMINISTRATIVE OFFICER II	11	September 1, 2025	BUSAL IS	ORIGINAL
5	CABLAIDA, MONICA TUTOR	ADMINISTRATIVE ASSISTANT III	9	September 1, 2025	ELEMENTARY	PROMOTION
6	QUEJADA, RENALYN SABEROLA	TEACHER I (ACADEMIC-STEM)	11-4	September 1, 2025	PANDAKAKE IS	TRANSFER
7	RADA, RHEA DARLEEN GUAÑO	ADMINISTRATIVE ASSISTANT III	9	September 1, 2025	OSDS	PROMOTION
8	ALBIS, ERISON DEDUYO	ADMINISTRATIVE AIDE VI	6	September 15, 2025	CID	ORIGINAL
9	CABUYAO, IMEE LYNN REYES	ADMINISTRATIVE ASSISTANT III	9	September 15, 2025	OSDS	ORIGINAL
10	CUNA, VANZEL LAUREN BARCENILLA	ADMINISTRATIVE ASSISTANT III	9	September 15, 2025	OSDS	ORIGINAL
11	JASTIVA, JERAIZY IVEE ZAGALA	ADMINISTRATIVE ASSISTANT III	9	September 15, 2025	OSDS	ORIGINAL
12	QUINTUA, ROSE ANN LUNA	TEACHER I (SUBSTITUTE)	11	September 3, 2025 to October 8, 2025	LPIHS	REEMPLOYMENT
13	CABRIGA, JANNA EDERON	TEACHER I (SUBSTITUTE)	11	September 10, 2025 to November 7, 2025	ELEMENTARY	REEMPLOYMENT



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No.	Name	Position	Salary Grade	Date of Appointment	School/ Office Assignment	Nature of Appointment
14	CONTRERAS, MORENA LADINES	TEACHER I (SUBSTITUTE)	11	September 15, 2025 to November 13, 2025	ELEMENTARY	ORIGINAL
15	NANIA, JASMIN MORDIDO	TEACHER I (SUBSTITUTE)	11	September 17, 2025 to October 7, 2025	ELEMENTARY	ORIGINAL
16	MACASINAG, DIANE CABRIGA	TEACHER I (SUBSTITUTE)	11	September 12, 2025 to October 8, 2025	ELEMENTARY	ORIGINAL
17	DE CASTRO, REYNAMAE COSTAS	TEACHER I (SUBSTITUTE)	11	September 15, 2025 to December 19, 2025	LPIHS	ORIGINAL
*****Nothing follows*****						

Prepared by:

GRASIELA L. HERNANDEZ
Administrative Officer IV/ HRMO II

Noted:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent